



NORTH YORKSHIRE COUNCIL  
**Pickering Community Junior School**

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Headteacher Mrs M De Barr  
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May 2026

Dear Applicant

Thank you for your interest in the role of HLTA (Higher Level Teaching Assistant) at Pickering Community Junior School. This role is a temporary position starting Monday 7<sup>th</sup> September 2026 and is being offered on a part time basis – 15 hours a week.

Please read through the job description and person specification enclosed. If you are interested in the position, please complete the attached application form and return to myself, together with an accompanying letter. Your letter must be no longer than two sides of A4, font size 12 with moderate margins.

The closing date for applications is **Tuesday 16<sup>th</sup> June 2026 (9am)** and candidates will be shortlisted on this date with interviews taking place on **Friday 19<sup>th</sup> June 2026**. Feedback on applications will be offered to all candidates.

If you have any questions about the position, please do not hesitate to get in touch. We look forward to receiving your application.

Yours sincerely

Mrs M De Barr

Headteacher